

**Enclosed Foreman's Desk**

**RETAIN INSTRUCTIONS FOR FUTURE REFERENCE**

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**GENERAL SAFETY INFORMATION**

Some parts may have sharp edges. CARE must be taken when handling various pieces to avoid injury. For safety, wear a pair of work gloves when assembling or performing any maintenance on units.

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**LIMITED WARRANTY**

Tennsco warrants goods purchased hereunder to be free of defects in materials and workmanship for a period of one (1) year from the date of shipment, hereunder. This warranty shall not apply in the event goods are damaged as a result of misuse, abuse, neglect, accident, improper application, modification or repair by persons not authorized by Seller, where goods are damaged during shipment, or where the date stamps on the goods have been defaced, modified or removed. UNLESS CONSIDERED UNENFORCEABLE OR UNLAWFUL UNDER APPLICABLE LAW:

- a. ALL IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO WARRANTIES OR MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY EXCLUDED:
- b. BUYERS REMEDY, IF ANY, FOR ANY DEFECTIVE GOODS SHALL BE LIMITED TO A REFUND BY SELLER OR REPLACEMENT OF THE GOODS AT SELLER'S OPTION, AND SHALL IN NO EVENT INCLUDE DAMAGES OF ANY KIND, WHETHER INCIDENTAL, CONSEQUENTIAL OR OTHERWISE.

NO GOODS ACCEPTED FOR RETURN WITHOUT PRIOR APPROVAL. Seller shall have the right to inspect any goods claimed to be defective at Buyers place of business or require Buyer to return the goods to Seller for inspection on Seller's premises. Transportation charges covering returned goods will be borne by Seller only if such goods are proven to be defective, are covered by this warranty and are returned within the warranty period stated above.

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Tennsco LLC., Dickson, TN 37056-1888 • (866) 446-8686

# ASSEMBLY OF ENCLOSED FOREMAN'S DESK

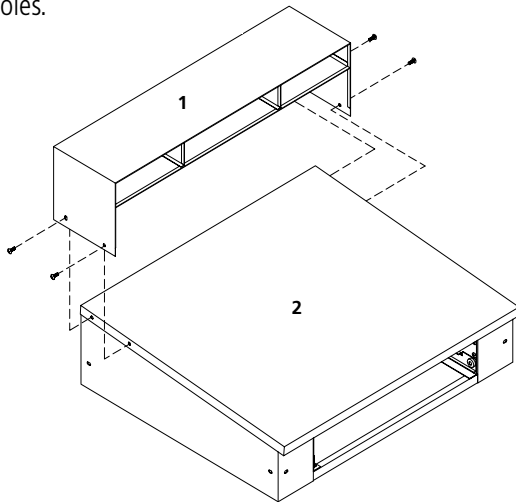
Two people are recommended for assembly. Approximate assembly time: 40-45 minutes.

Tools required: slotted screwdriver, Philips screwdriver, and  $\frac{7}{16}$ " wrench or nut driver.

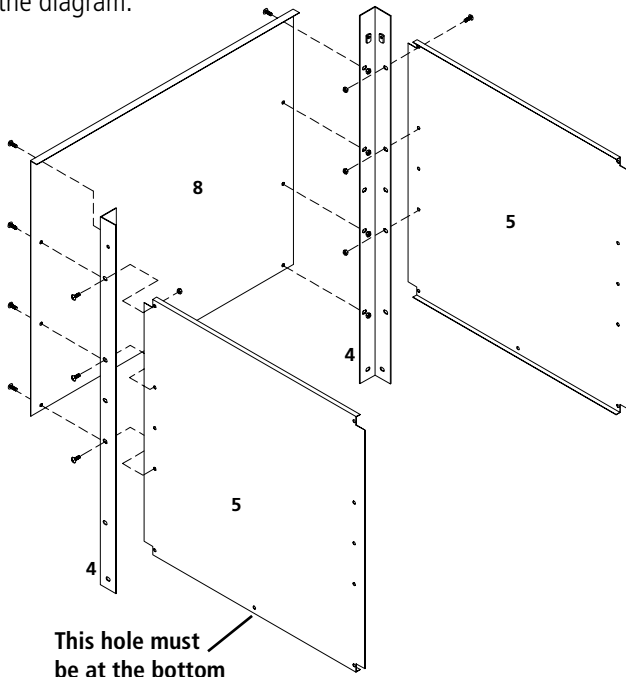
The reference numbers used throughout this sheet refer to the illustration on the back cover.

This is to help you to identify the various parts as they are mentioned.

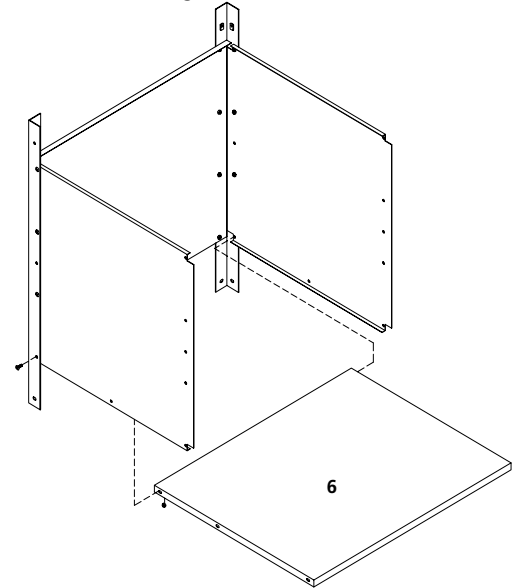
1. First, remove all parts from carton and check against the parts list on back cover for any missing parts. The drawer has been placed inside the desktop for packaging purposes. While it is not necessary to remove the drawer to assemble the unit you may wish to do so for easier access. Next, attach the desk riser (Ref. No. 1) to the back of the desktop assembly (Ref. No. 2) using four of the bolts and nuts supplied. If you have left the drawer inside the desk top, slide the drawer partially forward for easier access to the back holes.



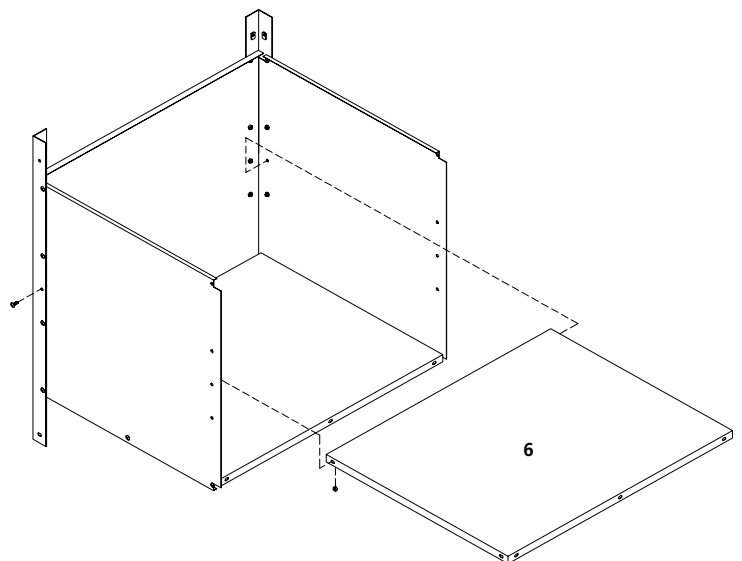
2. Using a flat surface, bolt the rear panel (Ref. No. 8) to the back legs (Ref. No. 4), using eight bolts and nuts. Be sure that the holes in the back legs are situated as shown in the diagram.



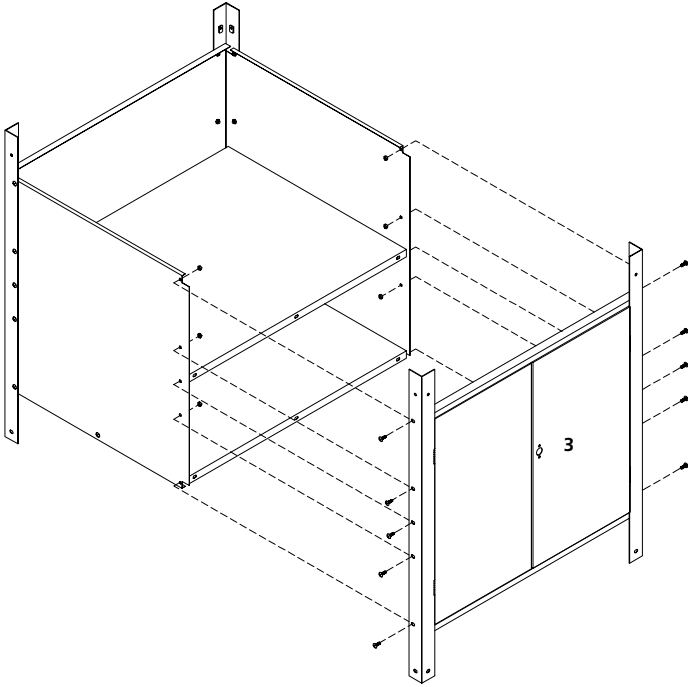
3. Position the side panels (Ref. No. 5) on the inside of the rear legs, making sure that the hole in the center is at the bottom as shown in the diagram. Attach using three bolts and nuts in each panel. Leave the center hole and the bottom hole temporarily empty to allow for placement of the shelves.
4. Attach the bottom shelf (Ref. No. 6) by bolting the shelf to each side and to the back legs.



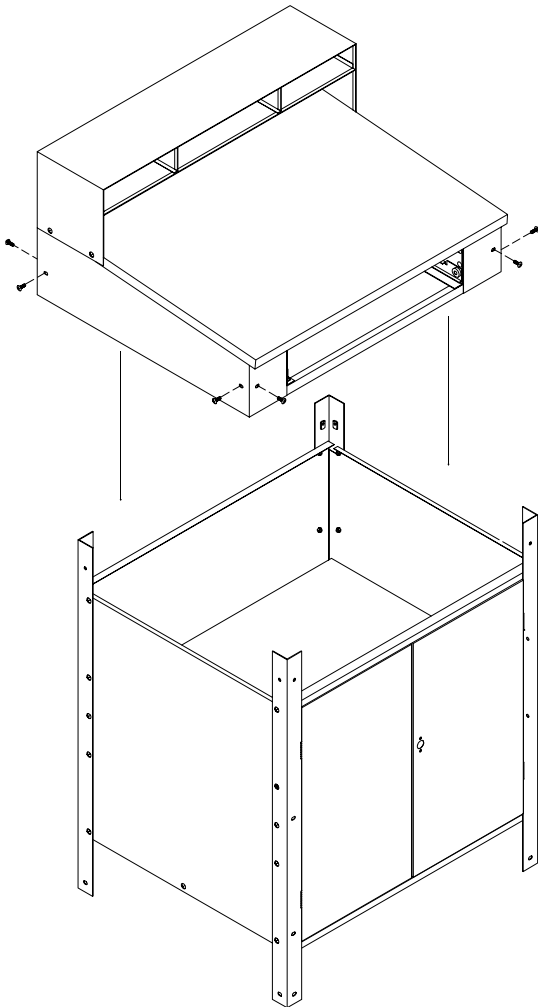
5. Next, attach the inside shelf by bolting it to each side and to back assembly same as the bottom shelf.



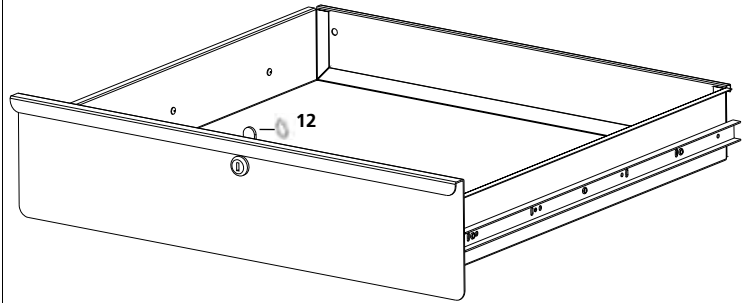
- 6.** Attach the front assembly (Ref. No. 3) to the front of the unit by bolting it to each side, as well as to the shelf and unit bottom, using ten bolts and nuts.



- 7.** Attach the desktop to the unit by bolting the top to each leg through the pre-welded nuts.



- 8.** Insert the drawer lock (Ref. No. 12) into the drawer front, then attach with the accompanying hex nut. If you removed the drawer from the desktop earlier, reinsert it now.



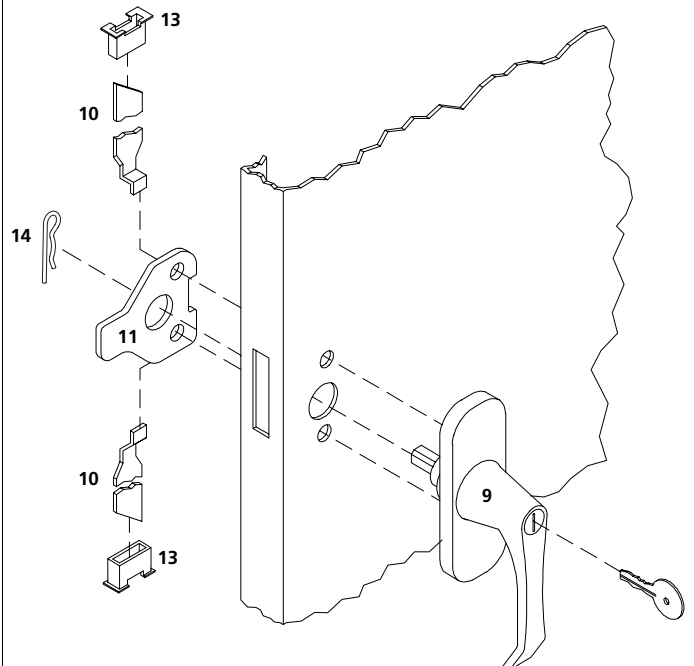
- 9.** Attach the handle to the front of the desk as follows:

a. Place the locking handle (Ref. No. 9) on the right hand door and fasten with #8-32 bolts with lockwashers that are enclosed with the handle.

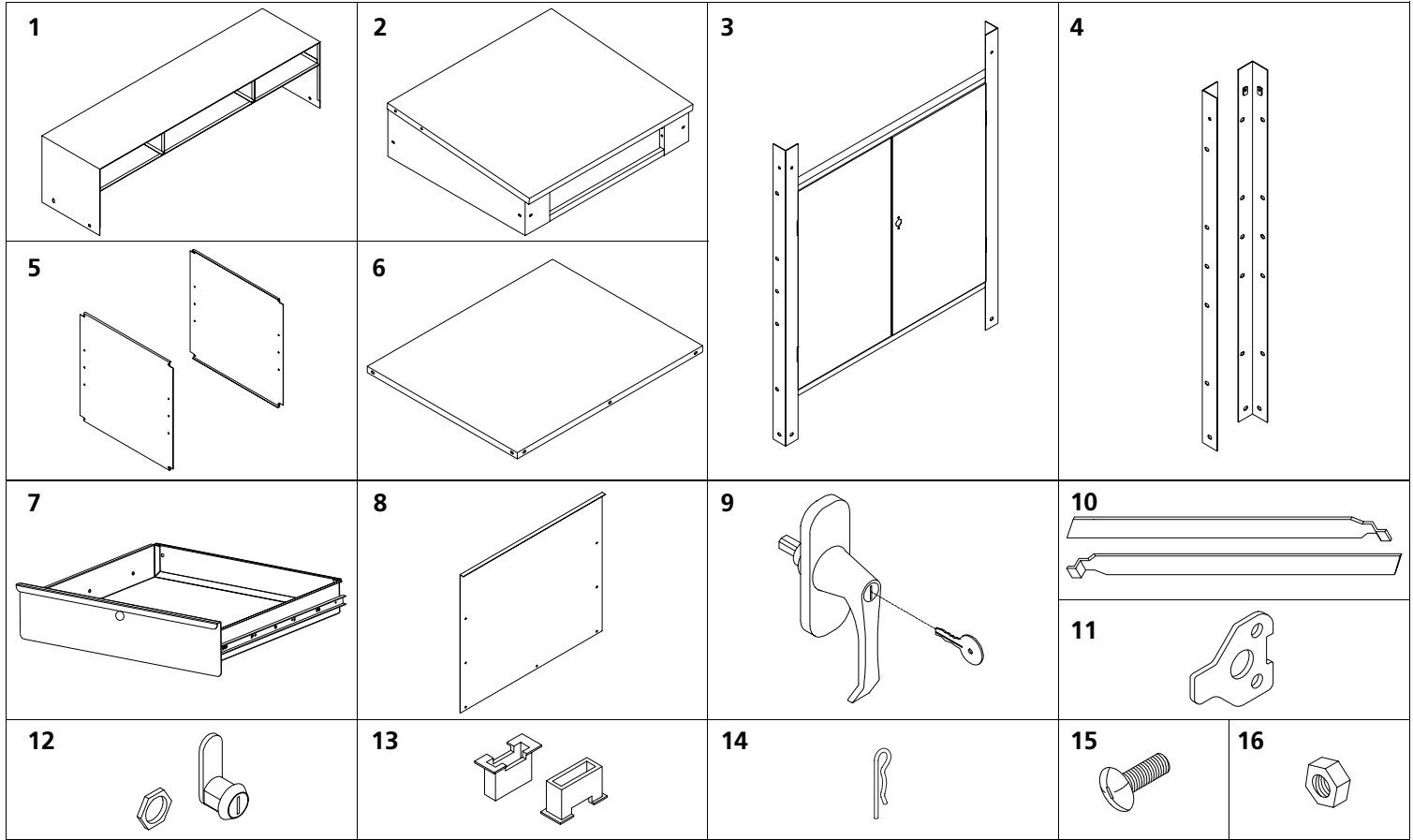
b. Turn handle to open position and place locking cam (Ref. No. 11) over the square shank of the door handle with the latch facing downward.

c. Hook the lock bars (Ref. No. 10) to the locking cam and hold in position while sliding nylon lock bar guide inserts (Ref. No. 13) over the door lock bar and through the door slots.

d. Place locking cam retainer (Ref. No. 14) over the square shank of the door handle and drive it into place.



# REPLACEMENT PARTS



REF. NO.	DESCRIPTION	PART NO.	QUANTITY	REF. NO.	DESCRIPTION	PART NO.	QUANTITY
1	Desk Riser	SR-12R	1	9	Locking Handle w/Keys	944LH	1
2	Desktop Assembly	SR-13T	1	10	Lock Bars	SR-42LB	1
3	Front Assembly	SR-18F	1	11	Locking Cam	944LC	1
4	Back Legs	SR-15L	2	12	Drawer Lock w/Hex Nut	CL-1	1
5	Side Panels	SR-11SP	2	13	Locking Bar Guide Inserts	944GI	2
6	Inside/Bottom Shelf	SR-29S	2	14	Locking Cam Retainer	944CR	2
7	Drawer	SR-28D	1	15	1/4"-20 x 5/8" Slotted Screws	**	42
8	Rear Panel	SR-11RP	1	16	1/4"-20 Hex Nuts	**	34

\*\*Available Locally

NOTE: Additional hardware may be included for replacement purposes.

Tennsco makes every effort to ensure that all units ship complete with all parts and arrive undamaged. However, should your unit contain missing or damaged parts, please contact your purchase location.